

Jignesh Padhiyar

(Chartered Accountant)

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OBJECTIVES

Aiming to leveraging my skills and knowledge of accounting, auditing, taxation, management and analytical skills to provide accurate financial information with valuable insights to organisation.

ACADEMICS

Course	Degree	Year	Marks	Institute/Board	Remarks
CA Final	CANEWFN - Group 2	May-25	56.67%	ICAI	70 in IDT, 69 in AFM & 60 in DT
	CANEWFN - Group 1	May-24	50.66%	ICAI	
SPOM	SET-B	Jul-24	62.00%	ICAI	-
	SET-A	Jun-24	54.00%	ICAI	
CA Inter	CANEWINT - Group 2	May-23	54.75%	ICAI	65 in Adv. Accounts, 60 in Law & 60 in Audit
	CANEWINT - Group 1	May-21	52.50%	ICAI	
CA Foundation	CANEWFND	May-19	51.25%	ICAI	-
Class XII	HSC	2018	70.67%	Gujarat State Board	80+ in three Subjects
Class X	SSC	2016	69.33%	Gujarat State Board	60+ in all Subjects

WORK EXPERIENCES

Designation	Name of the Company	Tenure (MM/YY)
Articled Assistant	KST & Associates (Chartered Accountants)	10/21 - 10/24
	(Having Head Office at Rajkot, Gujarat & Branch office at Pune, Maharashtra)	
Account Manager	Dhaval Mer & Associates (Chartered Accountants)	11/24 – 06/25

Direct & Indirect Taxation:

- Involved in all three facets of Direct & Indirect Taxation - **Compliance, Advisory & Litigation**.
- Managed GST compliance for **65+ clients** by ensuring **100% on-time filing** of monthly (**GSTR-1,3B,CMP-08**) and annual returns (**GSTR-9,9C,4**) through consistent client communication, resulting in enhanced Client's satisfaction over different Sectors such as Manufacturing, transportation, hotel industry, education, Trading & Services.
- Independently handled **GST registration, amendment, cancellation, e-way Bill, e-Invoicing, Monthly Compliance** and provided support in client litigation.
- Developed Solid Reconciliation Formats of **ITC Between GSTR-2B/2A with Books** including block ITC u/s 17(5) & reversal of Rule 42 & 43 of CGST/SGST Act 2017.
- Prepared & Filled **GST Refund** applications including **ITC/IGST Refund** for Exported Goods and Services & ITC Refund Under Inverted Duty Structure as per Provision of section 54 of CGST/SGST Act 2017.
- Prepared & Filed **100+ income tax** Computations and **returns** for High-Net-Worth Individuals, **Corporate Entities** and Non-Corporate Entities, assisting in financial and **tax Planning to achieve tax Savings**.
- Prepaid and Filled TDS Return such as **24Q,26Q,27EQ** & various forms for Corporate & Non-Corporate Clients such as **15CA/CB, 26QB, 10BD, TDS Correction**.
- Preparing & Finalisation of data required in Assessment proceeding for Direct & Indirect Taxation.

Financial Planning, Reporting, and Audit & Assurance:

- Prepared Comparative Quarterly and Annual **financial statements** with relevant reporting framework.
- Planned and conducted **statutory audits** including compliance with necessary **framework, AS and Schedule III** of Companies Act across industries like **manufacturing, FMCG, trading and service** having **turnover** ranging from **1 crore to 500 crores**.
- Prepared **tax audit, company audit & trust audit reports**, ensuring accuracy and compliance with relevant regulatory requirements.
- Developed **audit-ready financial packages** for statutory and tax audits, ensuring transparency and regulatory adherence including **Disclosure for related party, Classification of Current & Non-Current Assets & Liability** and many more.

Special Assignments:

- Led advisory on tax Compliances, accounting Treatment, and regulatory compliance during the **Taking over by a one entity over a another**, by supporting seamless financial integration.
- Led comprehensive **physical stock audits** - reconciling inventory system records with actual counts, identifying and resolving discrepancies to ensure optimal stock control & minimal stock variance.

ACHIEVEMENTS & CERTIFICATION

- Successfully completed the Leadership and Soft Skills Development Programme conducted by the Institute of Chartered Accountants of India.
- Awarded a Certification for Trained the team on preparing and filing the Annual Return under GST Law (GSTR-9,9C,4) through a webinar at KST & Associates.
- Awarded a Certificate of Appreciation from Dhaval Mer & Associates for successfully leading the audit team for charitable & educational trust audit.
- Awarded & selected as top student at School based on GPA, extracurricular leadership, and teacher evaluations.
- Champion of Family First, Town First philosophy – as a CA, integrated financial strategies that benefited both household finances and village initiatives.

PERSONAL INFORMATION

Father Name	• Bharatbhai Mohanbhai Padhiyar
Address	• At - Chhara, Ta. Kodinar, Dist. Gir Somnath
Date of Birth	• 15th Feb, 2001
Marital Status	• Single

SKILLS & QUALITIES

- Highly competent in Tally, Miracle, Compu-GST, Compu-Tax, Compu-Bal software.
- **Good at communication with client & coordination**, paired with **time management** and **negotiation skills**, to align expectations and meet deadlines reliably.
- **Leadership & teamwork**, adept at coordinating teams, delegating tasks, and mentoring junior staff.
- A **self-assessment-oriented** mind set.
- Technical **proficiency in ITC reconciliation**.
- Adaptable to law changes with continuous professional learning.

DECLARATION

I hereby declare that the details and information given above are complete and true to the best of my knowledge.

Sincerely,
CA Jignesh Padhiyar